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YELLOWSTONE COUNTY, MONTANA
EOE
POSITION ANNOUNCEMENT
Yellowstone County encourages applications from diverse candidates
and candidates who support diversity.

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Date: **June 13, 2016**

Class Title: **IT Director**   **Grade: L**   **Salary: $69,854-$104,781/year DOQ**

Department: **Information Technology**   **Hours: Monday – Friday, 8 am -5 pm**

Union Status: Non-Union   **FLSA: Exempt**

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ACCEPTING APPLICATIONS UNTIL POSITION IS FILLED
First review of applications will be July 29, 2016

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FUNCTION:
Full-time position, which manages and controls operations of the Information Technology (IT) Department for Yellowstone County. Responsible for the management, planning, direction, supervision, operations, support, and maintenance of the County's computer systems and networks.

REQUIRED:
- Bachelor's Degree in Computer Science, Information Technology, or closely related field; **and**
- Four (4) years' experience in information technology systems development and management, including supervisory experience; **or**
- Any equivalent combination of experience and training totaling eight (8) years.

DESIRED QUALIFICATIONS:
- Public sector experience at the local level of government desired;
- Ability to supervise and administer departmental operations.

CHALLENGES OF THE POSITION:
- Advises Board of County Commissioners regarding current industry trends and information processing concept, strategies, and products;
- Analyzes fiscal requirements and recommends department budgets for personnel, operations, hardware, and training in support of IT functions;
- Assists department heads and elected officials in evaluation and selection of information systems, and technology products;
- Analyzes County wide information technology needs;
- Develops goals, plans and measurements for the identification and evaluation of the County's information technology system needs;
- Challenged to design and integrate County systems that interact and exchange information. This involves communicating between diverse department needs and translating their needs into technical solutions, while utilizing IT resources in the most effective manner.
- The incumbent is further challenged to maintain the integrity of existing computer systems by analyzing and resolving information system problems that may impact the entire county technology infrastructure.

TO APPLY:
Submit for first review of applications by 5:00 pm on July 29, 2016 – open until filled:
1. **County Application Form**
2. **Resume**
3. **Names, addresses and phone numbers of three employment-related references**
To: Human Resources, Room 106, Yellowstone County Courthouse, PO Box 35041, Billings, MT, 59107
Late, incomplete or unsigned applications will not be considered. Download applications or apply online at www.co.yellowstone.mt.gov Applicants who require special accommodation due to disability should contact the Human Resources Office at 256-2705. **NOTE:** If this position becomes available within 90 days the same applicant pool may be considered.